

12 July 1954

EYES ONLY

MEMORANDUM FOR: Deputy Director (Administration)

SUBJECT : Possible Abuse of Official Telephone Privileges

1. I am concerned over your report to me of this date with regard to the extent of the use of official telephone privileges by our personnel. I am naturally anxious to be sure that such official use does not, in effect, also cover personal calls. While security requires that our personnel should have the use of Dial 9 telephone calls for official business, our monthly costs for such calls are extremely high and I am very anxious that the privilege should not be abused. I am also disturbed about a possible tendency to discuss classified information over the telephone without appropriate safeguards.

2. Accordingly, I desire that you instruct the Director of Security to conduct a suitable monitoring of the use of Agency telephones to allow me to insure that due economy and appropriate security safeguards are practiced, and to insure that such use is restricted to official calls where the charge is made against government funds. In this connection, you will direct your monitoring to assist me in carrying out my responsibility for the utmost economy and the proper use of government funds and the protection of intelligence sources and methods from unauthorized disclosure.

*Signed*

ALLEN W. DULLES  
Director

AWD:hea

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Addressee - Orig & 3 cc *(Handwritten initials)*

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